

# Session Prep Sheet

Please complete this form and email it to [psommerville3@gmail.com](mailto:psommerville3@gmail.com) with the subject line:

[Your First and Last Name]: Session Prep Sheet at least 24 hours before your scheduled session.

The more details you provide, the better I can prepare to help you effectively.

Name:

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Class/Subject:

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Date of Session:

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Topic/Chapter:

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Screenshot of Assignment/Quiz/Test Questions (can screenshot and paste below or attach separately in same email):

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Description or List of Concepts You're Struggling With:

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Additional Details (The more information, the better):

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